



SETHU INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and affiliated to Anna University of Technology Tirunelveli.)
(An ISO 9001:2008 Certified Institution)

MINUTES OF THE THIRTY FIRST GOVERNING COUNCIL MEETING HELD ON 31.12.2021, FRIDAY AT THE COLLEGE CAMPUS

The Chairman of the Governing Council **Mr.S.Mohamed Jaleel** presided over the meeting. The other members present were:

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| 1. | Mr.S.M.Seeni Mohaideen | Trust Member |
| 2. | Mr.S.M.Seeni Mohamed Aliayar Maraikayar | Trust Member |
| 3. | Ms.S.M.Nilofer Fathima | Trust Member |
| 4. | Ms.S.M.Nazia Fathima | Trust Member |
| 5. | Dr. S.Muthu | Member |
| 6. | Mr.B.T.Bangera | Member |
| 7. | Dr.A.Merline | Member |
| 8. | Dr.G.D.Sivakumar | Member |
| 9. | Dr.A.Senthil Kumar | Principal cum Member Secretary |

Ms.Nilofer Fathima, Director - Administration welcomed the members and expressed her gratitude for their presence. Then the Chairman requested the Principal to proceed with the agenda and the meeting began at 11.00 a.m.

31.GC.1.0 TO RATIFY THE MINUTES OF THE PREVIOUS MEETING HELD ON 12.12.2020

The Council ratified the Minutes of the previous Meeting held on 12.12.2020

- 31.GC.1.1 The Council approved the Action Taken Report on the Minutes of the previous Governing Council Meeting.

31.GC.2.0 IMPLEMENTATION OF AUTONOMY

- 31.GC.2.1 The Council noted the Minutes of the Ninth Academic Council Meeting held on 17.04.2021 and Tenth Academic Council Meeting held on 04.05.2021.
- 31.GC.2.2 The Council noted the Minutes of the Finance Committee (UGC) Meetings held on 23.03.2021.
- 31.GC.2.3 The Council noted the minutes of Result Passing Board Meeting held on 07.09.2021.

31.GC.3.0 ACADEMIC PROGRESS

31.GC.3.1 The Council noted the current student strength of the College.

31.GC.3.2 The Council noted the Fee Concession Scheme for Meritorious students at the entry level. The members of the council appreciated the efforts taken by the Management to offer Fee Concession to the Meritorious students

31.GC.3.3 The Council noted the strategies for improving the Academic Performance.
The Council appreciated the efforts taken by the College to conduct blended learning.

31.GC.4.0 HUMAN RESOURCE DEVELOPMENT

31.GC.4.1 The Council noted the current Faculty strength of the college

31.GC.4.2 The Member Secretary presented the List of newly joined faculty members and the Council ratified the appointments of the new faculty members.

31.GC.4.3 The Council resolved to ratify the list of faculty members relieved from the College and the reasons thereof for being relieved

31.GC.4.4 The Council noted the details of Faculty Development Programs attended by the faculty members.

The members of the council insisted that the knowledge obtained in the Faculty Development Programs should be shared with other faculty members.

The Council noted the details of special lectures delivered by the faculty members

31.GC.5.0 RESEARCH & DEVELOPMENT ACTIVITIES

31.GC.5.1 The Council noted the Ongoing Research Projects

The members of the council advised that the faculty members should obtain more funded Research Projects

31.GC.5.2 The Council noted the Consultancy Activities

31.GC.5.3 The Council noted the Project proposals submitted to various Funding Agencies

31.GC.5.4 The Council noted the Research Articles published in Scopus Indexed Journals

31.GC.5.5 The Council noted the Research Articles published in Other Journals

31.GC.5.6 The Council noted the Research Papers Presented in the Conference

31.GC.6.0 ENTREPRENEURSHIP DEVELOPMENT CELL

31.GC.6.1 The Council noted the Entrepreneurship Development Cell Activities

31.GC.7.0 EXTRA CURRICULAR ACTIVITIES

31.GC.7.1 The Council noted the achievements of the students in co-curricular and extracurricular activities.

31.GC.7.2 The Council noted the NSS Activities

31.GC.8.0 FINANCE AND ACCOUNT

31.GC.8.1 The Budget Allotment and Utilization of budget for the financial year 2020-21 was presented before the council and the Council ratified the same.

31.GC.8.2 The budget allotment for the year 2021-22 was presented before the Council for approval. After reviewing the budget proposal for the year 2021-22, the Council approved the budget allotment for the year 2021-22.

31.GC.9.0 POLICY DOCUMENTS

31.GC.9.1 A) Innovation and Startup Policy

The Council noted the various aspects of SIT Innovation and Startup Policy and after detailed discussions; the Council approved the Innovation and Startup Policy.

B) E-Governance Policy

The Council approved the revised E-Governance Policy after detailed discussion.

C) Grievance Redressal Policy

The Council approved the Grievance Redressal Policy after detailed discussion.

D) Research Mobilization Policy

The Council approved the Research Mobilization Policy after detailed discussion.

E) Green Campus Policy

The Council approved the Green Campus Policy after detailed discussion.

31.GC.9.2 FORMATION OF 'INSTITUTIONAL ETHICS COMMITTEE'

The Council ratified the formation of the Institutional Ethics Committee and appreciated the College for the formation of the Committee to review the relevant research projects.

31.GC.10.0 NEW DEVELOPMENTS

The Council noted the NBA Accreditation (Tier-1 under Washington Accord) for the following UG Programs

- A) B.E. Computer Science and Engineering
- B) B.E. Electronics and Communication Engineering
- C) B.E. Electrical and Electronics Engineering

The Council congratulated the college for obtaining NBA Accreditation for the above three programs.

31.GC.11.0 REDUCTION IN INTAKE AND CLOSURE OF PROGRAMS

Reduction in Intake for the Academic Year 2021-22

The Council ratified the Reduction in Intake for the following Programs for the academic year 2020-21.

S.No.	Name of the Programme	Existing Approved intake	Proposed Intake
1	B.E. Mechanical Engineering	240	180
2	B.E.Civil Engineering	120	60

Reduction in Intake and Closure of Programs for the Academic Year 2022-23

The Council approved the following Reduction in Intake and Closure of Programs for the academic year 2022-23.

S.No.	Name of the Programme	Existing Approved intake	Proposed Intake	Details
1	B.E. Mechanical Engineering	180	120	Reduction in Intake
2	B.Tech. Chemical Engineering	60	0	Closure

31.GC.12.0

NEW COURSES AND INCREASE IN INTAKE OF THE PROGRAMS

Ratification of New Courses approved by AICTE for the Academic Year 2021-22

The Council ratified the following New Courses approved by AICTE for the Academic year 2021-22.

- B.Tech. Artificial Intelligence and Data Science
- B.E. Computer Science and Design

Proposed New Course and Increase in Intake for the Academic Year 2022-23

The Council approved the New Course and increase in Intake for the Academic year 2022-23.

S.No.	Name of the Programme	Existing Approved intake	Proposed Intake	Details
1	B.E. Computer Science and Engineering (<i>Artificial Intelligence and Machine Learning</i>)	0	60	New Course
2	B.Tech. Information Technology	60	120	Increase in Intake

Ms.S.M.Nazia Fathima, Trust Member & Director (R&D) thanked all the members for their active participation and valuable suggestions and assured that the college will carry out the suggestions given by the members. The meeting concluded at 2.30 P.M.



**Member Secretary
Governing Council**



**Chairman
Governing Council**